



# Human Resources Department



**Dr. Marcela Baez**

Assistant Superintendent of HR

Lead the Strategic Planning and Implementation of the Office of HR  
Employee Relations & Grievances  
Policies and Procedures  
Investigations

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Executive Director of HR

Human Capital Initiatives  
Employee Relations  
Human Resources Oversight  
Title IX Coordinator

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**Sonya Gonzales**

Supervisor, HR Position Control

Compensation Inquires  
Position Control  
Service Records

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**Mikayla Campos**

HR Specialist

Onboarding/ Offboarding  
Support- Professional Staff  
Annual Contracts  
Teacher Certifications

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**Jennifer Pena**

Executive Administrative Assistant

Volunteers  
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ID Badges

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Benefit Inquires  
Leave of Absence  
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**Gina Jones**

HR Specialist

Onboarding/Offboarding  
Support- Auxiliary Staff  
Substitutes /Frontline

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